

Elk Creek Fire Protection District Board of Directors

Regular Meeting Agenda

Thursday, March 9th 18:00hr

In person and Via Zoom

(located on ECFPD website)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Board Members
- IV. Additions or Deletions to, and Approval of the Agenda
- V. Review and Approval of February, 2023 Regular Meeting Minutes
- VI. Financial Matters
- VII. Chief Ware Report
- VIII. Old Business
 1. Outreach Committee Update
 2. Consolidation Committee Update
 3. Study Session on Monday, March 27th at 6pm
- IX. New Business
 1. Purchase of new chipper truck
 2. Swearing in of Moses and McConnaughey
- X. Citizen issues
- XI. Adjournment

RECORD OF MINUTES
Elk Creek Fire Protection District
Regular Board Meeting
February 9th, 2023 In person and via Zoom

Director Wagner called the regular meeting of the Board of Directors to order on February 9th, 2023 at 18:26 hours.

ROLL CALL

Directors Present:

Greg Pixley via zoom

Kent Wagner

Sharon Woods

Melissa Baker

Chuck Newby

Also Present:

Jacob Ware, Fire Chief

Barbara Stockton, District Administrator

PLEDGE OF ALLEGIANCE

Pledge led by Director Baker

AGENDA

All board members reviewed the Agenda. Item number three under new business, a request to surplus the old SBCA, was requested to the Agenda. **MOTION** to approve the Agenda with the addition. (Director Woods seconded by Director Baker) **MOTION PASSED**

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APPROVAL OF MINUTES

MOTION to approve the January 2023 regular meeting minutes. (Director Woods seconded by Director Newby) **MOTION PASSED**

FINANCIAL MATTERS

MOTION to approve the January 2023 expenses. (Director Baker seconded by Director Newby) **MOTION PASSED.**

OLD BUSINESS

1. Outreach Committee Update. New website to launch February 21st.
2. Consolidation Committee Update. Turns Corps is currently working on an education campaign reviewing the pros and cons of consolidation. The next meeting of the Consolidation Committee will be February 14th.

NEW BUSINESS

1. Wildland Division 2022 Summary. Board members and the public reviewed an annual report by the Wildland Division.
2. Swearing and badging of Wildland Firefighters
3. **MOTION** to approve to surplus the old SBCA (Director Woods seconded by Director Baker)

MOTION PASSED

CITIZEN ISSUES

1. Concern was expressed for the proposed Bike Park Development on Shadow Mountain due to only one ingress / egress
2. Concern was expressed about the Bike Park's impact on the District's ability to provide / maintain emergency medical services to the district.

ADJOURNMENT

MOTION (Director Woods; seconded by Director Newby) to adjourn the meeting. **MOTION PASSED.**

The meeting of the Board of Directors concluded at 19:21 hours

**BY ORDER OF THE BOARD OF DIRECTORS
OF THE ELK CREEK FIRE PROTECTION**

DISTRICT

BY: /s/

Melissa Baker
Secretary of the District.

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Two Months Ending February 28, 2023

		Current Month Actual	Year to Date Actual	Year to Date Budget
Revenues				
104000	Property Tax Revenue - Jeffco	\$23,551	\$23,953	\$3,241,319
104010	Property Tax Revenue -Parkco	\$2,646	\$2,926	\$388,017
104040	Delinquent Taxes	-\$8,464	-\$8,464	-\$4,000
104100	Specific Own. Taxes - Jeffco	\$20,559	\$35,199	\$175,000
104110	Specific Own. Taxes - Parkco	\$3,551	\$7,107	\$45,000
104200	Interest Income Jeffco	-\$294	-\$209	\$2,000
104210	Interest Income Parkco	\$0	\$0	\$500
104220	Interest Income Investments	\$17,613	\$38,099	\$28,000
104300	Ambulance Billings	\$4,572	\$71,740	\$500,000
104310	Ambulance Billings-MCR/MCD Adj	\$0	-\$28,107	-\$120,000
104430	Permits - Inspection Fees	\$0	\$1,028	\$10,000
104440	Home Assessments	\$0	\$0	\$8,845
104450	Donations	\$0	\$11,545	\$5,000
104460	Lease Revenue	\$0	\$32,186	\$50,000
104480	Revenue from Surplus Equipment	\$0	\$0	\$10,000
104488	Grant Award - Fire	\$0	\$20,000	\$0
104700	CRRF Reimbursement	\$0	\$0	\$925,000
104800	Mitigation Contracts	\$0	\$0	\$123,000
	Total Revenues	\$63,733	\$207,002	\$5,387,681
 Expenses - Administration				
	Total Expenses - Administration	-\$74,579	\$158,947	\$1,068,300
 Expenses - Fire				
	Total Expenses - Fire	\$44,260	\$113,088	\$657,471
 Expenses - Training				
	Total Expenses - Training	\$10,345	\$27,920	\$267,494
 Expenses - Prevention				
	Total Expenses - Prevention	\$9,627	\$19,053	\$137,955
 Expenses - EMS				
	Total Expenses - EMS	\$66,942	\$209,390	\$881,106
 Expenses - Wildland/Suppression				
	Total Expenses - Wildland/Suppression	\$41,433	\$99,947	\$583,445
 Expenses - Fuels Crew				
	Total Expenses - Fuels Crew	\$4,875	\$10,005	\$12,200
 Expenses - CRRF				

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Two Months Ending February 28, 2023

	Current Month Actual	Year to Date Actual	Year to Date Budget
Total Expenses - CRRF	\$0	\$23	\$765,142
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Expenses - Maintenance			
Total Expenses - Maintenance	\$15,608	\$40,465	\$309,967
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Expenses - Fire Stations			
Total Expenses - Fire Stations	\$5,458	\$15,897	\$127,330
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Expenses - Leases/Capital			
608326 Capital - EMS	\$0	\$6,660	\$300,000
608336 Capital - Fire	\$0	\$36,892	\$20,000
608605 Capital - Wildland/Prevention	\$0	\$2,214	\$85,000
608606 Capital - Facilities	\$0	\$0	\$165,000
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Total Expenses - Leases/Capital	\$0	\$45,766	\$570,000
Total Expenses	\$123,968	\$740,501	\$5,380,410
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Net Income	-\$60,235	-\$533,499	\$7,271
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Fire Department Monthly Status Report

March 9, 2023

MESSAGE FROM THE CHIEF

February has followed the normal trend of being slow for calls and it is a good time for fire fighters and program leads to catch up on projects and prepare for the upcoming summer season.

The chipping program opened to the Community Ambassadors and the program was then opened to everyone. The program filled up in 45 minutes with 500 addresses. Currently the addresses are being sorted and the groups are being assembled. Seasonal employees will start at the first part of May and Chipping will start at the end of May.

The district is also working with the Designated Election Official to set up for the upcoming election in May. There are 6 candidates running for 3 board seats. We will be making some additions to the process in an effort to make voting easier for residents.

Jacob N. Ware
Fire Chief

OPERATIONS (February)

- Volunteer firefighters had 387 hours of staffing at Station 1.
- Elk Creek Averaged 4.2 members per call.
- 18% of the calls overlapped (17 Calls)
- Average Response Time 10:12

February - Emergency Incidents	2021	2022	2023
1. Fire	1	4	5
2. Emergency Medical Services (EMS) & Rescue	42	59	53
3. Hazardous Condition (No Fire)	1	2	1
3. Service Call	2	10	9
4. Good Intent Call	9	20	16
5. False Alarm and False Call	4	7	13
6. Special Incident	1	1	0
Total	60	102	98

February - Additional Emergency Incidents	2021	2022	2023
Automatic/Mutual Aid Emergency Responses provided to the Elk Creek by other Agencies	2	17	3

February Ambulance Transports	2021	2022	2023
	27	25	21

TRAINING

- Firefighters logged 385 hours of training for the month.
- The 2023 Fire Academy is working well with recruits currently working on the wildland component of the classes.

FIRE PREVENTION

- Fire Marshal Parker completed 47 inspections for the month of February.
- The Deputy Fire Marshal position should be filled by the end of March.

FLEET/ FACILITIES

- The well pump failed at St. 2, it has been replaced.
- A bay door at St. 3 failed and a panel needs replacing, parts are on order.
- The boiler at St. 1 has had some issues with sensors. Everything has been repaired.
- The new SCBA's have arrived and will be in service by the end of March.
- We have had several air monitor failures and the units have reached end of life. Capt. Winefeldt is working on replacements.