

Elk Creek Fire Protection District Board of Directors

Regular Meeting Agenda

Thursday, September 26, 18:00hr

In person and Via Zoom

(located on ECFPD website)

- I. Call to order
- II. Pledge of Allegiance
- III. Moment of Silence for Fallen Responders
- IV. Roll call of Board members
- V. Additions or Deletions to, and Approval of the Agenda
- VI. Public Comment Period
- VII. Review and Signed Approval of August, 2024 Regular Meeting Minutes
- VIII. Financial Matters
- IX. Chief Ware Report
- X. Old Business
- XI. New Business
 - 1. First Amendment to Pre-Consolidation IGA
 - 2. Resolution 2024-05: Resolution and Order of Exclusion
- XII. Adjournment

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Eight Months Ending August 31, 2024

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
Revenues					
104000	Property Tax Revenue - Jeffco	61,755	4,268,764	4,054,100	105.29
104010	Property Tax Revenue -Parkco	9,751	478,774	491,265	97.46
104020	Refunds/Abatements - Jeffco	0	82,016	0	0.00
104030	Refunds/Abatements- Parkco	0	48,405	0	0.00
104040	Delinquent Taxes	-940	-6,312	-10,000	63.12
104100	Specific Own. Taxes - Jeffco	22,730	167,474	230,000	72.81
104110	Specific Own. Taxes - Parkco	5,091	29,637	45,000	65.86
104200	Interest Income Jeffco	1,482	1,640	2,000	82.01
104210	Interest Income Parkco	295	418	500	83.52
104220	Interest Income Investments	36,826	249,247	367,000	67.91
104300	Ambulance Billings	0	452,120	595,000	75.99
104310	Ambulance Billings-MCR/MCD Adj	0	-140,372	-200,000	70.19
104430	Permits - Inspection Fees	646	2,607	10,000	26.07
104440	Home Assessments	1,445	3,858	7,000	55.12
104450	Donations	1,850	15,906	8,000	198.83
104460	Lease Revenue	2,643	46,631	60,000	77.72
104480	Revenue from Surplus Equipment	0	2,146	0	0.00
104488	Grant Award - Fire	0	18,305	0	0.00
104489	Grant Award-State Fire Safety	0	12,572	0	0.00
104700	CRRF Reimbursement	0	221,735	1,341,650	16.53
104710	Fuels Crew Reimbursement	10,682	87,356	0	0.00
104740	Prevention Crew Reimbursement	0	10,827	0	0.00
104750	Maintenance Crew Reimbursement	923	40,156	0	0.00
104850	Mitigation Grants	0	33,000	0	0.00
	Total Revenues	155,180	6,126,909	7,001,515	87.51

Expenses - Administration

106000	Wages - Admin	45,386	241,825	286,721	84.34
106010	Overtime - Admin	2,519	9,094	6,000	151.57
106020	Unemployment Insurance	9	231	250	92.39
106030	FICA and Medicare	2,195	8,283	20,000	41.41
106040	FPPA ER Contributions	3,093	19,895	31,000	64.18
106060	Employee Benefits ER Paid	8,025	62,205	88,564	70.24
106075	Employee Bonus	0	0	68,250	0.00
106100	Bank Service Charges	34	286	1,000	28.61
106120	Postage/Box Rental-Admin	0	840	500	168.00
106130	Publications/Legal Notices/Adv	0	0	5,550	0.00
106140	Printing/Stationary, Forms	0	0	1,000	0.00
106160	Office Supplies & Expense	976	6,048	10,000	60.48
106165	Office Furniture	0	380	3,500	10.86
106170	Office Equipment-Rental	224	2,172	4,000	54.31
106190	General Meeting Expenses	28	1,947	2,000	97.37
106200	Uncollectible Accounts	0	48,944	50,000	97.89
106230	Ambulance Billing Services	905	7,179	11,000	65.26
106300	Public Relations-Admin	0	150	500	30.00
106305	Awards/Recognition	0	2,277	3,000	75.89
106330	Treasurer's Fees-JeffCo	934	65,163	70,000	93.09
106340	Treasurer's Fees-ParkCo	301	14,030	15,000	93.53
106400	Legal Services	1,829	19,996	48,000	41.66
106410	Accounting Services	0	0	15,000	0.00
106420	Auditing	0	14,700	15,000	98.00
106430	Computer Services	2,918	25,031	37,000	67.65

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Eight Months Ending August 31, 2024

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
106480	Repairs and Maint-Office Equip	0	15	500	3.08
106490	Computer Equipment	0	5,795	15,000	38.64
106495	Software Expense	704	28,961	57,000	50.81
106500	Conferences/Serminars-Admin	0	120	100	120.00
106524	Human Resources	686	12,338	20,000	61.69
106560	Membership/Regist/Subscr	0	4,843	5,000	96.86
106720	Insurance-Liability	0	68	85,000	0.08
106730	Insurance-Workers Comp	0	1,000	60,000	1.67
116080	Directors' Fees	0	0	8,800	0.00
116310	Election Expenses	0	10,139	15,000	67.59
116450	Consultant Services	15,575	27,575	40,000	68.94
116500	Seminars and Conferences	0	461	1,000	46.06
	Total Expenses - Administration	86,341	641,992	1,100,235	58.35
Expenses - Fire					
236000	Salaries and Wages-FR	34,136	269,271	364,936	73.79
236010	Overtime - Fire/Rescue	5,086	31,722	52,355	60.59
236020	Unemployment Ins - FR	0	269	200	134.58
236030	FICA - Medicare FR	816	5,217	9,000	57.96
236040	FPPA ER Contrib - FR	3,659	27,518	40,000	68.79
236050	Vol Pension-Fire	0	0	10,000	0.00
236060	Employees Benefits ER Paid	10,791	102,698	135,000	76.07
236090	Pension Contribution-Fire	0	0	1,000	0.00
236200	Medical Exam - Fire	80	2,295	8,000	28.69
236305	Vol Incentive - Fire	0	6,438	10,000	64.38
236310	Honor Guard	47	8,918	10,000	89.18
236320	Cadet Academy	362	1,947	3,000	64.90
236495	Software	0	2,842	3,500	81.19
236505	Clothing and Uniforms - FR	163	10,556	25,000	42.23
236515	PPE	0	27,508	35,000	78.59
236520	Materials/Supplies	159	907	6,600	13.74
236525	Radio Equipment	300	28,007	31,000	90.35
236530	Fire Equipment	0	15,471	25,000	61.88
236560	Membership/Regist/Subscr	0	200	1,000	20.00
236820	Fuel - Diesel Fire	1,359	9,150	12,000	76.25
236821	Fuel - Gas Fire	602	5,234	6,500	80.52
	Total Expenses - Fire	57,560	556,167	789,091	70.48
Expenses - Training					
306000	Wages - Training	10,441	74,948	122,345	61.26
306010	Overtime - Training	1,780	5,155	18,681	27.60
306020	Unemployment Insurance-TR	0	48	50	95.20
306030	FICA and Medicare-TR	226	1,320	1,700	77.67
306040	FPPA ER Contribution-TR	949	7,110	9,000	79.00
306060	Employee Benefits ER Paid-TR	2,684	24,564	27,000	90.98
306200	Medical Exams-Health & Safety	0	160	10,000	1.60
306510	Rookie Academy	0	2,837	6,000	47.29
306523	Facility Fees	0	0	100	0.00
306550	Training-Instructor Fees	0	254	30,000	0.85
336220	Travel	806	11,534	12,000	96.12
336550	Individual Classes/Conferences	0	37,655	40,000	94.14
336560	Training Equipment/Supplies	0	2,069	5,000	41.38
336570	Training Subscriptions	0	741	2,600	28.50

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Eight Months Ending August 31, 2024

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
336580	FF/EMS Certifications	30	1,073	3,000	35.77
336590	Training Manuals	0	584	2,000	29.19
	Total Expenses - Training	16,915	170,053	289,476	58.75
Expenses - Prevention					
226000	Wages - Prevention	13,665	105,809	95,647	110.62
226010	Overtime - Prevention	418	2,590	600	431.65
226020	Unemployment Insurance-Prev	0	95	137	69.48
226030	FICA and Medicare-Prev	315	1,936	5,000	38.72
226040	FPPA ER Contributions-Prev	1,408	10,582	10,400	101.75
226060	Employee Benefits ER Paid-Prev	1,299	11,129	10,200	109.11
226300	Public Relations	0	0	100	0.00
226500	Conferences and Seminars	0	0	50	0.00
226520	Materials and Supplies	0	0	100	0.00
226525	Contract Plan Reviews	0	0	500	0.00
226550	CPR/Event Instructor Fees	0	0	200	0.00
226560	Membership/Regist/Subscr	0	3,303	4,500	73.40
226565	Uniforms Prevention	0	397	1,900	20.90
226570	Software/Tech Prevention	0	61	7,000	0.88
226575	Home Assesment Program	0	-90	1,000	(9.00)
226580	Training Prevention	0	0	2,000	0.00
226585	Prevention PPE	0	0	1,000	0.00
226590	Communication Prevention	0	500	5,000	10.00
	Total Expenses - Prevention	17,104	136,313	145,334	93.79
Expenses - EMS					
206000	Wages - Emergency Services	51,204	403,906	547,404	73.79
206010	Overtime - Emergency Services	7,629	47,582	89,432	53.21
206020	Unemployment - EMS	0	404	400	100.94
206030	FICA and Medicare - EMS	1,224	7,825	9,500	82.37
206040	FPPA ER Contributions - EMS	5,489	41,277	46,000	89.73
206060	Employee Benefits ER Paid- EMS	16,187	153,578	150,000	102.39
206090	Pension Contribution-Volunteer	0	0	15,000	0.00
206200	Medical Exams	120	48,027	50,000	96.05
206210	Fitness Equipment	0	59	750	7.84
206220	Fitness Program	0	0	2,000	0.00
206230	Dispatch	0	38,197	45,000	84.88
206305	Vol Incentive-EMS	0	11,257	15,000	75.05
206490	Computer Equipment	0	0	1,000	0.00
206495	Software Expense	0	4,117	7,500	54.90
206505	Clothing and Uniforms-EMS	244	11,933	19,000	62.80
206520	Materials and Supplies EMS	422	2,098	12,000	17.48
206560	Membership/Regist/Subscr	0	1,010	4,000	25.24
206580	Technical Rescue	0	76	4,000	1.89
206820	Fuel - Diesel	1,972	13,447	22,500	59.76
206821	Fuel - Gas	854	7,487	10,000	74.87
506200	Immunizations	0	0	500	0.00
506470	Ambulance Licensing Fees	0	0	1,000	0.00
506560	Membership/Regist/Subscr-EMS	0	2,180	2,550	85.49
506575	EMS Supplies	2,173	31,404	45,000	69.79
	Total Expenses - EMS	87,517	825,862	1,099,536	75.11

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Eight Months Ending August 31, 2024

	Current Month Actual	Year to Date Actual	Yearly Budget	Percentage	
Expenses - Wildland/Suppression					
190000	Wages-Wildland Cpt	7,000	60,447	120,431	50.19
190010	Overtime-Wildland Cpt	1,950	2,700	11,000	24.55
190020	Unemploy Ins-Wildland Cpt	0	48	60	79.33
190030	Medicare-Wildland Cpt	287	1,456	1,800	80.86
190040	FPPA ER Contr-Wildland Cpt	867	6,461	8,000	80.76
190060	Emp Bene ER-Wildland Cpt	3,439	31,605	34,000	92.96
190101	Grant Expenditures-CWPC	0	21,870	0	0.00
190500	Wildland Supplies	0	1,296	35,000	3.70
190501	Wildland/Suppression Equipment	0	15,769	20,500	76.92
190503	Repairs/Maint Equip Wild/Sup	223	11,288	12,000	94.06
190504	Wildland/Suppression PPE	0	666	4,000	16.66
190505	Training Supp & Exp-Wildland	0	0	5,000	0.00
190506	Conferences/Seminars-Wildland	0	0	1,300	0.00
190507	Clothing/Uniforms Wildland/Sup	397	5,453	7,500	72.71
190508	Training Wildland/Suppression	601	5,714	15,000	38.09
190509	Membership/Regist/Subscr	0	675	1,000	67.50
190605	Grant Expend-Fire	0	3,672	0	0.00
190620	Supply/Materials - Suppression	0	2,386	3,500	68.17
190630	Communication Wildland/Supp	0	0	1,000	0.00
190640	Software/Tech Wildland/Supp	0	7,359	20,000	36.80
191000	Wages-Suppression	28,868	194,273	344,347	56.42
191010	Overtime-Suppression	4,549	5,310	5,279	100.59
191020	Unemployment-Suppression	1	442	500	88.49
191030	FICA Medicare-Suppression	3,816	16,556	27,500	60.20
191040	FPPA ER Contr-Suppression	2,684	18,237	20,000	91.19
191060	Emp Bene ER-Suppression	7,687	67,053	75,000	89.40
	Total Expenses - Wildland/Suppression	62,369	480,736	773,717	62.13
Expenses - Fuels Crew					
192000	Wages-Fuels Crew	12,033	78,962	0	0.00
192010	Overtime-Fuels Crew	1,026	2,373	0	0.00
192020	Unemployment-Fuels Crew	30	202	0	0.00
192030	FICA Medicare-Fuels Crew	2,263	7,327	0	0.00
192040	FPPA ER Contr-Fuels Crew	553	4,740	0	0.00
192060	Emp Bene ER-Fuels Crew	2,504	25,381	0	0.00
192070	PPE/Gear Fuels	0	3,202	3,500	91.49
192080	Uniforms Fuels	0	948	1,550	61.13
192090	Saw Parts/Tools/Oil Fuels	0	2,327	3,250	71.60
192100	Saw Purchase Fuels	0	0	1,500	0.00
192110	Communications Fuels	0	577	1,000	57.70
192120	Tech/Software Fuels	0	342	5,000	6.84
192130	Training Fuels	0	0	4,000	0.00
	Total Expenses - Fuels Crew	18,408	126,381	19,800	638.29
Expenses - CRRF					
216000	Salaries and Wages - CRRF	63,469	231,694	501,204	46.23
216010	Overtime - CRRF	167,588	539,307	425,000	126.90
216220	Travel - CRRF	1,547	33,511	20,000	167.55
216250	Fuel - CRRF	818	13,308	19,024	69.95
216260	Miscellaneous - CRRF	4,741	30,767	115,000	26.75
	Total Expenses - CRRF	238,163	848,587	1,080,228	78.56

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Eight Months Ending August 31, 2024

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
Expenses - Maintenance					
606000	Wages - Maintenance	6,657	91,321	113,517	80.45
606010	Overtime - Maintenance	68	2,746	6,450	42.57
606020	Unemployment Insurance	0	95	90	105.78
606030	FICA and Medicare	542	1,793	1,700	105.48
606040	FPPA ER Contribution	1,225	9,507	12,000	79.22
606060	Employee Benefits ER Paid	5,835	39,810	42,500	93.67
606080	Shared Expense - Maintenance	-231	2,314	5,000	46.28
606810	Maintenance/Repair	156	16,036	20,000	80.18
606830	Maintenance/Repair Ambulance	81	8,721	12,000	72.68
606831	Maintenance/Repair Fire	1,154	20,150	35,000	57.57
606840	SCBA Parts and repair	0	237	5,000	4.75
606845	SCBA Maintenance	0	0	5,000	0.00
606855	Hose/Ladder Testing	0	3,356	5,000	67.13
606860	Tires-Ambulance	271	271	3,500	7.76
606861	Tires-Fire Apparatus	3,705	4,655	15,000	31.03
606862	Tires-Wildland	0	4,420	5,000	88.41
606880	Outside Repairs - EMS App	0	1,536	10,000	15.36
606881	Outside Repairs - Fire App	0	1,625	20,000	8.13
606887	Outside Repairs - Wildland App	0	5,939	10,000	59.39
606888	Tools and Equipment Maint	63	11,080	18,500	59.89
606889	Software	0	50	3,500	1.43
606890	Towing	0	0	3,000	0.00
606891	Uniforms/Rags	0	467	4,000	11.67
606892	PPE	0	0	500	0.00
	Total Expenses - Maintenance	19,528	226,131	356,257	63.47
Expenses - Fire Stations					
606601	Telephone-Station 1	431	4,531	8,000	56.64
606602	Telephone-Station 2	170	1,829	3,000	60.96
606603	Telephone-Station 3	86	701	1,000	70.05
606604	Telephone-Station 4	83	677	1,000	67.70
606605	Telephone - Cellular	0	10,206	15,000	68.04
606882	Outside Repairs - EMS Equip	0	0	2,620	0.00
606883	Outside Repairs - Fire Equip	0	0	1,500	0.00
606885	Outside Repairs Comm Equip	0	0	1,000	0.00
606886	Outside Repairs - Wildland Equ	0	0	500	0.00
606911	Alarm Service-Station 1	0	900	840	107.14
606912	Alarm Service-Station 2	0	0	840	0.00
606913	Alarm Service-Station 3	0	0	840	0.00
606914	Alarm Service-Station 4	0	0	840	0.00
606921	Disposal Services	343	2,956	4,500	65.69
606922	Disposal Service-Station 2	241	1,881	3,000	62.71
606931	Electricity-Station 1	736	8,185	15,000	54.57
606932	Electricity-Station 2	154	1,410	3,500	40.29
606933	Electricity-Station 3	871	8,064	10,000	80.64
606934	Electricity-Station 4	118	1,255	2,500	50.20
606941	Natural Gas-Station 1	221	8,969	13,000	68.99
606942	Natural Gas-Station 2	75	3,261	5,000	65.21
606943	Natural Gas-Station 3	0	0	3,000	0.00
606944	Natural Gas-Station 4	59	1,140	2,000	57.00
606951	Building Maintenance-Station 1	564	28,505	30,000	95.02
606952	Building Maintenance-Station 2	0	7,263	7,000	103.76

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Eight Months Ending August 31, 2024

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
606953	Building Maintenance-Station 3	680	714	3,000	23.79
606954	Building Maintenance-Station 4	0	482	2,000	24.11
606961	Grounds Maintenance-Station 1	0	0	200	0.00
606962	Grounds Maintenance-Station 2	0	270	1,000	27.00
606971	Generator Mtncce-Station 1	0	1,500	1,750	85.71
606973	Generator Mtncce-Station 3	0	2,742	2,750	99.71
606974	Generator Mtncce-Station 4	0	0	750	0.00
	Total Expenses - Fire Stations	4,832	97,442	146,930	66.32
Expenses - Leases/Capital					
608326	Capital - EMS	26,836	179,343	300,000	59.78
608336	Capital - Fire	0	624	20,000	3.12
608605	Capital - Wildland/Prevention	0	7,377	85,000	8.68
608606	Capital - Facilities	0	3,453	165,000	2.09
	Total Expenses - Leases/Capital	26,836	190,797	570,000	33.47
	Total Expenses	635,574	4,300,462	6,370,604	67.50
	Net Income	-480,394	1,826,447	630,911	289.49

ELK CREEK FIRE PROTECTION DISTRICT

Check Register

For the Period From Aug 1, 2024 to Aug 30, 2024

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Amount
16998	8/8/24	Abila	500.00
16999	8/8/24	Airgas USA, LLC	215.41
17001	8/8/24	Century Link	769.98
17002	8/8/24	Christopher's Dodge World	913.28
17003	8/8/24	Heritage-Crystal Clean LLC	3,259.15
17004	8/8/24	Eldorado Artesian Springs, Inc	376.15
17005	8/8/24	Galls LLC	320.34
17008	8/8/24	Interconnected Technologies LLC	1,283.65
17009	8/8/24	Interstate Batteries	565.80
17011	8/8/24	Lyons Gaddis	2,884.10
17013	8/8/24	Mountain View Waste	343.12
17014	8/8/24	Pine Drywall & Framing	9,660.00
17015	8/8/24	Rhinehart Oil	3,364.67
17016	8/8/24	Southern Tire Mart	3,433.84
17017	8/8/24	Upslope Electric, Inc.	1,630.00
17018	8/8/24	Advance Auto Parts	1,477.87
17022	8/8/24	Amazon Business	3,779.73
17024	8/22/24	All Copy Products INC	223.93
17027	8/22/24	Bound Tree Medical, LLC	73.99
17028	8/22/24	Conifer Medical Center	200.00
17029	8/22/24	Heritage-Crystal Clean LLC	189.14
17030	8/22/24	Eldorado Artesian Springs, Inc	463.75
17031	8/22/24	First Responder Communications	300.00
17033	8/22/24	Galls LLC	877.59
17035	8/22/24	Industrial Cleaning LTD	300.60
17037	8/22/24	Locality Media, Inc.	6,366.94
17046	8/22/24	Rhinehart Oil	1,527.87
17047	8/22/24	Rebecca and Christopher Rosenborough	600.75
17050	8/22/24	Southern Tire Mart	542.96
17052	8/22/24	Stryker Sales LLC	26,836.03
17053	8/22/24	Systems Design	905.48
17054	8/22/24	Upslope Electric, Inc.	556.00
17057	8/22/24	XCEL Energy	213.65
		Personnel Reimbursement	24,086.37
Total			<u>99,042.14</u>

ELK CREEK FIRE PROTECTION DISTRICT

Account Register

For the Period From Aug 1, 2024 to Aug 31, 2024

101020 - UMB - Operating

Filter Criteria includes: Report order is

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt
8/1/24	0801001	Other	Delta Dental August 2024		1,642.96
8/1/24	0801004	Other	MetLife		1,933.11
8/15/24	0801002	Other	United Health Care August 2024		41,201.62
8/30/24	0801003	Other	CORE		488.17
8/30/24	0801003	Other	CORE		247.66
8/30/24	0801003	Other	CORE		118.23
8/30/24	0801003	Other	CORE		153.86
8/30/24	0801003	Other	CORE		871.20
8/31/24	0801013	Other	August 2024 Payroll		315,056.58
8/31/24	0801013	Other	August 2024 Payroll		110,713.04
8/31/24	0801013	Other	August 2024 Payroll		50,419.06
8/31/24	0801013	Other	August 2024 Payroll		23,435.71
8/31/24	0801013	Other	August 2024 Payroll		686.05
8/31/24	0831008	Other	UMB svc chg		33.81
8/31/24	0831010	Other	Waste Connection		241.17
8/31/24	0831011	Other	CO Gas August 2024		66.30
8/31/24	0831011	Other	CO Gas August 2024		74.76
8/31/24	0831011	Other	Aflac August 2024		1,018.62
8/31/24	0831012	Other	Payment to UMB CC August 2024		59,974.13
8/31/24	0831013	Other	Soaring Technology		2,918.00
8/31/24	0831014	Other	Underpayment for UI taxes thro		6,076.02
Total					617,370.06



Fire Department Monthly Status Report

September 26, 2024

MESSAGE FROM THE CHIEF

Across the district firefighters were busy with events and calls to wrap up summer. Several structure fires as well as fire assignments kept firefighters moving. The wildland fire danger in the district moderated with the monsoon moisture patterns which kept the structure fires from spreading into the vegetation as well as good mitigation practices. With the lower fire danger, Elk Creek was able to send firefighters out to assist other agencies across the western United States.

Elk Creek has been busy with public events as well as working on the 2024 budget. The preliminary numbers from Park County and Jefferson County indicate a flat budget for 2025.

Jacob N. Ware
Fire Chief

OPERATIONS (August)

- Volunteer firefighters had 66 hours of staffing at Station 1.
- Elk Creek Averaged 2.9 members per call.
- 17% of the calls overlapped (20 Calls)
- Average Response Time 10:21

August - Emergency Incidents	2022	2023	2024
1. Fire	2	3	6
2. Emergency Medical Services (EMS) & Rescue	68	67	75
3. Hazardous Condition (No Fire)	3	2	5
3. Service Call	18	12	16
4. Good Intent Call	16	14	15
5. False Alarm and False Call	14	10	9
6. Special Incident	1	0	3
	122	108	129

August - Mutual Aid Received by Elk Creek

INCIDENT NUMBER	INCIDENT DATE	AGENCY FDID - AGENCY NAME
2024-811	8/2/2024 9:41:45 PM	09345 - Platte Canyon Fire Protection District
2024-852	8/11/2024 1:15:00 PM	09345 - Platte Canyon Fire Protection District
2024-861	8/12/2024 3:37:11 PM	09345 - Platte Canyon Fire Protection District
2024-864	8/12/2024 8:39:01 PM	05978 - North Fork Fire Protection District 09345 - Platte Canyon Fire Protection District
2024-906	8/23/2024 1:24:20 PM	09345 - Platte Canyon Fire Protection District
2024-907	8/23/2024 2:48:00 PM	09345 - Platte Canyon Fire Protection District
2024-917	8/25/2024 1:46:46 AM	05978 - North Fork Fire Protection District 09345 - Platte Canyon Fire Protection District

August - Mutual Aid Elk Creek Provided to Other Agencies

INCIDENT NUMBER	INCIDENT DATE	AGENCY FDID - AGENCY NAME
2024-879	08/17/2024	09345 - Platte Canyon Fire Protection District
2024-926	08/26/2024	05951 - Inter Canyon Fire Protection District

August Ambulance Transports	2022	2023	2024
	36	36	34

TRAINING

- Firefighters recorded 121 hours of training for the month.

FIRE PREVENTION

- 10 inspections
- 16 Letters, county referrals, and insurance requests
- Collaborating with line staff to work on pre-fire plans and building construction training.
- October is Fire Prevention Month with this year's theme from NFPA being "Smoke Alarms, Make them Work for YOU", we will be scheduling school visits to provide education and outreach.

FACILITES:

- The skylights at station 3 started leaking, they were removed and patched.

Conifer Wildland Division

Wildfire Division Report

Time & Work Report

September 2024

- **Wildfire Prepared/ Project Planning**

- Kaleigh completed 56 home assessments in the district, 80 scheduled. This shows an increase after the quarry fire.
- 6 more certified homes this year

- **Ambassadors**

- 33 Ambassadors
- Got the mapping done for all North Fork planning Units (10) and have our first ambassador down there.

Fuels Crew and Module:

- Chipping program continues

- two more houses to complete in group 4

- 1,115 Cubic yards/chipped to date (already over last year's biomass final numbers)

- Working with the county to integrate our fuels data to have a more accurate picture of potential fire behavior and inform fire restrictions

- Still working on projects in sampson maxwell, and Denver water property in Foxton.

- The Glenelk project is finalized and is being submitted for reimbursement.

FIRST AMENDMENT TO PRE-CONSOLIDATION INTERGOVERNMENTAL AGREEMENT

This **FIRST AMENDMENT TO PRE-CONSOLIDATION INTERGOVERNMENTAL AGREEMENT** (the “**First Amendment**”) is entered into by and between Elk Creek Fire Protection District (“**Elk Creek**”), Inter-Canyon Fire Protection District (“**Inter-Canyon**”), and North Fork Fire Protection District, (“**North Fork**”) (each individually, a “**Party**” or “**District**” and collectively, the “**Parties**” or “**Districts**”), each of the Parties being a quasi-municipal corporation and political subdivision of the state of Colorado and a fire protection district organized pursuant to Article 1, Title 32 of the Colorado Revised Statutes (“**Special District Act**”).

RECITALS

WHEREAS, the Parties executed the Pre-Consolidation Intergovernmental Agreement (“**Agreement**”) in April and May 2023 with an effective date of April 12, 2023, setting forth actions, responsibilities and obligations of the Parties to merge the Districts into a single fire protection district; and

WHEREAS, the Agreement called for actions pursuant to Part 6 of the Special District Act to affect the consolidation of the Districts into a single fire protection district; and

WHEREAS, at the special election of November 2023 the electors of Elk Creek failed to approve ballot questions necessary to affect the consolidation; and

WHEREAS, Sections 32-1-501(1.5) and 32-1-710, C.R.S. afford an alternate procedure to merge fire protection districts into a single district through the process of exclusion, inclusion, and dissolution and the Parties wish to amend the Agreement to pursue merger through this process.

NOW THEREFORE, in consideration of the mutual covenants and obligations herein expressed, it is agreed by and between the Parties hereto as follows:

AGREEMENT

1. **AMENDMENT OF AGREEMENT**. Except as expressly set forth in this First Amendment, the terms of the Agreement remain in full force and effect. All words and terms used in this First Amendment that are defined in the Agreement shall have the meanings assigned by the Agreement unless expressly provided otherwise in this First Amendment.
2. **Title 32 References**. All references in the Agreement to the term “Title 32” are revised to read “the Special District Act.”

3. **Sixth Recital Paragraph.** The sixth recital paragraph of the Agreement is amended in full to read:

WHEREAS, the Parties have agreed to use the exclusion, inclusion and dissolution processes provided for in Section 32-1-510(1.5) and 32-1-710, C.R.S. of the Special District Act (“Consolidation”) to effect the merger of Elk Creek and Inter-Canyon into North Fork as a single fire protection district serving all area currently covered by the three separate Parties (“Merged District”); and

4. **FIRST AMENDMENT EFFECTIVE DATE.** The Parties have determined that this First Amendment, along with all of its terms and conditions, shall go into effect as of September 1, 2024, once approved by all Parties.

5. **Section 2.** Section 2 of the Agreement is amended in full to read:

2. **CONTINGENCY.** To the extent the Special District Act requires obligations or duties set forth in this Agreement as amended to be effectuated through further approval by judicial processes or actions by the Parties through their respective Boards of Directors, it is contingent upon obtaining such approvals.

6. **Section 3.** Section 3. and paragraphs 3.1.1, 3.1.2, 3.1.3, and 3.1.5 of the Agreement are amended in full, and subparagraphs 3.1.1.1, 3.1.1.2, and 3.1.1.3 are added to the Agreement, to read:

3. **Consolidation by Exclusion, Inclusion, and Dissolution.**

3.1.1. **Creation of a Single Integrated Fire Protection District.** The Parties agree to form the Merged District to serve all areas currently served by the Parties pursuant to the process and procedures available to fire protection districts under Section 32-1-501(1.5), C.R.S.

3.1.1.1. **Initial Exclusion Resolution and Order.** No later than their September regular meetings, the Boards of Directors of Inter-Canyon and Elk Creek shall initially adopt resolutions and orders (“Exclusion Resolutions and Orders”) proposing to exclude from their Districts all real property then within their boundaries on the condition that North Fork shall agree by resolution to include such property into North Fork immediately after the effective date of the Exclusion Resolutions and Orders.

3.1.1.2. **Inclusion Resolution and Order.** No later than its November meeting, the Board of Directors of North Fork shall adopt resolutions (“Inclusion Resolutions”) agreeing to include all of the Inter-Canyon and Elk Creek property into

North Fork immediately upon the effective date of the Exclusion Resolutions and Orders Immediately upon adopting the Inclusion Resolutions North Fork shall file them with the Court. Upon North Fork's inclusion of the areas excluded from Inter-Canyon and Elk Creek, North Fork shall be managed as the Merged District to serve all areas previously within the boundaries of all the Parties.

3.1.1.3. **Final Exclusion Resolution.** Upon North Fork's adoption of the Inclusion Resolutions and after their adoption of budgets, appropriation of funds, and certification of mill levies for tax year 2024 for collection in 2025, Inter-Canyon and Elk Creek shall provide notice and conduct public hearings, and finally adopt the Exclusion Resolutions and Orders. The final Inter-Canyon and Elk Creek Exclusion Resolutions and Orders shall designate the Board of Directors of North Fork, as successor to Inter-Canyon's and Elk Creek's jurisdictional territory, service responsibilities, assets, property and personnel, to receive Inter-Canyon's and Elk Creek's remaining property tax revenue, to seek the dissolution of Inter-Canyon and Elk Creek, and to do all things necessary to accomplish the terms of the Exclusion Resolutions and Orders and the Agreement as amended.

3.1.2. **Inter-Canyon and Elk Creek Dissolution.** The Parties shall take such action as necessary to seek the dissolution of Inter-Canyon and Elk Creek following the inclusion of all of the Inter-Canyon and Elk Creek property into North Fork. To the extent that following the effective date of the Court orders approving the Exclusion Resolutions and Orders and the Inclusion Resolutions there is no one authorized to act on behalf of Inter-Canyon and Elk Creek, North Fork is hereby authorized by Inter-Canyon and Elk Creek to seek dissolution of their respective District by administrative action and court order pursuant to Section 32-1-710, C.R.S. As of the effective date of Court orders dissolving Inter-Canyon and Elk Creek, the Agreement as amended shall terminate. In the interim, Inter-Canyon and Elk Creek will exist as taxing entities only with any property tax revenue collected on their behalf to be paid to North Fork.

3.1.3. **Documentation and Prosecution.** Except as otherwise provided herein, each Party shall produce all documentation necessary or desirable for the efficient completion of the Consolidation, including agreements, resolutions, notices, and property transfer documents.

3.1.5. **Costs.** Each Party shall bear its own costs for taking part in and efficiently completing the Consolidation. However, the Parties agree to cooperate in good faith in identifying efficiencies and cost-savings in this process, where possible. In particular, the Parties agree to coordinate all court filings. The Parties may also consider using a single legal counsel to prepare documents necessary to complete the Consolidation following approval of this Agreement.

7. **Section 4.** Section 4 of the Agreement is deleted in whole.
8. **Section 5.** Section 5 and all subsections and subparagraphs of Section 5 are deleted and replaced with the following, to read:

5. **Post-Inclusion Procedure.** Upon and after the effective date of the Court orders approving the Exclusion Resolutions and Orders and the Inclusion Resolutions:

5.1. North Fork shall receive all property tax revenue collected from property taxes certified by Inter-Canyon and Elk Creek prior to the date of exclusion and inclusion.

5.2. The North Fork Board of Directors shall request four (4) Board Members of the North Fork Board of Directors to resign. As such resignations are received the remaining North Fork Board Members shall appoint to the North Fork Board of Directors two (2) former Inter-Canyon Board Members and two (2) former Elk Creek Board Members.

9. **Section 6.** Section 6 of the Agreement is amended in full to read:

6. **DISPOSITION OF ASSETS.** Following effective date of the Court orders approving the Exclusion Resolutions and Orders and the Inclusion Resolutions, the Merged District shall immediately become the owner of and entitled to receive, hold, sue for, and collect all moneys, funds, taxes, levies, assessments, fees, and charges and all property and assets of any kind or nature owned, leased, or claimed by or due to any of the Parties. Each Party shall take all steps reasonable and necessary to ensure the efficient transfer of assets as set forth above upon approval of the Consolidation.

10. **Section 7.** Section 7, paragraph 7.3.2, and subsections 7.5 and 7.6 of the Agreement are amended in full, and a new subsection 7.7 is added to read:

7. **FINANCIAL PLAN.** To facilitate the Consolidation, the Parties agree to implement the following financial plan:

7.3.2. **Volunteer Pension.** Each Party will transfer all fund assets of their respective Volunteer Firefighter Pension Funds to the

Merged District; provided, however, that each of the pension funds shall remain separate and shall not be commingled. As provided in § 31-30-1107, C.R.S., the Pension Board of Trustees will consist of seven (7) members selected from the Parties' current Pension Boards. The initial combined Pension Board shall consist of four (4) members of the Board of Directors established in Section 5.1.2. above, along with one (1) elected volunteer or retired volunteer from each Volunteer Pension Fund. Subsequent volunteer representation on the combined Pension Board shall continue with one (1) member of the North Fork Pension Fund, one (1) member of the Inter-Canyon Pension Fund, and one (1) member of the Elk Creek Pension Fund.

7.5. **Employees.** All employees of each Party will become employees of the Merged District subject to the Merged District's Rules and Regulations.

7.6. **Services.** The Merged District shall provide service to the current service areas of each Party pursuant to this Agreement.

7.7 **2024 Taxes.** Prior to the final approval of the Exclusion Resolutions and Orders, Inter-Canyon and Elk Creek shall, pursuant to the Local Government Budget Law, adopt budgets, appropriate funds, and certify for collection ad valorem property taxes within their respective boundaries for tax year 2024, for collection in 2025, at the same mill levy rate as certified in the prior year. Inter-Canyon and Elk Creek shall assign to North Fork, as their successor, the right to receive the revenues generated from such certification and all prior certifications following the effective date of the Court orders approving the Exclusion Resolutions and Orders and the Inclusion Resolutions.

11. **Section 8.** Section 8 of the Agreement is amended in full to read:

8. **TERMINATION.** Upon the effective date of the final court orders approving the dissolution of Inter-Canyon and Elk Creek, this Agreement as amended shall terminate.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed on the dates noted below.

ELK CREEK FIRE PROTECTION DISTRICT

By: _____
Name: _____
Title: President
Date: _____

Attest:

Secretary

INTER-CANYON FIRE PROTECTION DISTRICT

By: _____
Name: _____
Title: President
Date: _____

Attest:

Secretary

NORTH FORK FIRE PROTECTION DISTRICT

By: _____
Name: _____
Title: President
Date: _____

Attest:

Secretary

ELK CREEK FIRE PROTECTION DISTRICT

RESOLUTION NO. 2024-09

RESOLUTION AND ORDER OF EXCLUSION

(North Fork Consolidation)

WHEREAS, Elk Creek Fire Protection District (“Elk Creek”) presently provides fire protection and emergency medical services to property owners and inhabitants within its boundaries; and

WHEREAS, North Fork Fire Protection District (“North Fork” and Elk Creek and North Fork jointly the “Districts”) also presently provides fire protection and emergency medical services to property owners and inhabitants within its boundaries; and

WHEREAS, pursuant to the Pre-Consolidation Intergovernmental Agreement between the Districts, effective April 12, 2023, as amended by the First Amendment, Elk Creek wishes to take initial action to begin such consolidation utilizing the procedures available under Section 32-1-501(1.5), C.R.S.; and

WHEREAS, the Board of Directors of Elk Creek has determined that it is beneficial to exclude all the real property described on Exhibit A attached hereto and incorporated herein by this reference (“Property”) from Elk Creek pursuant to the provisions of Sections 32-1-501(1.5) and 32-1-501(4), C.R.S., on the condition that the Property thereafter immediately be included within North Fork; and

WHEREAS, on initial approval of this Resolution it is anticipated that by resolution, (“Inclusion Resolution”), North Fork will agree to include the Property into North Fork immediately after the effective date of the Court’s Order excluding the Property from Elk Creek, which Inclusion Resolution will be filed with the District Court of Jefferson County, Colorado, as required by Section 32-1-501(4)(a)(II)(B), C.R.S., and thereafter North Fork will provide the same services to the Property as provided by Elk Creek; and upon final approval of this Resolution a copy of the approved Inclusion Resolution will be and is attached hereto as Exhibit B and incorporated herein by this reference; and

WHEREAS, the mill levy assessed by North Fork against all property within its boundaries, exclusive of any mill levy for refunds or abatements, is currently 12.000 mills. The mill levy assessed by Elk Creek against all property within its boundaries, exclusive of any mill levy for refunds or abatements, is currently 12.500 mills. North Fork’s mill levy is equal to or less than the mill levy assessed by Elk Creek, and as a result, no election for the exclusion of the Property from Elk Creek and inclusion of the Property into North Fork is required pursuant to Section 32-1-501(4)(c)(I), C.R.S.; and

WHEREAS, Elk Creek has no outstanding obligations related to capital improvements which will remain obligations of the property owners within its boundaries until paid; and

WHEREAS, the Board of Directors, having reviewed all relevant information related thereto, hereby determines that:

A. The exclusion of the Property will be in the best interests of all of the following: (i) the Property itself; (ii) Elk Creek; and (iii) the counties in which Elk Creek is located;

B. The relative costs and benefits to the Property justify exclusion from Elk Creek and inclusion within North Fork;

C. The ability of Elk Creek to provide economical and sufficient service to both the Property and all of the properties within Elk Creek's boundaries are the same;

D. Elk Creek is able to provide services to the Property, but the costs of providing services by North Fork will be less than the cost of providing services solely by Elk Creek;

E. There will be no effect on employment and other economic conditions in Elk Creek and surrounding area if this Resolution is or is not finally adopted;

F. There will be no economic impact on the region or on Elk Creek, the surrounding area, or the state as a whole if this Resolution is or is not finally adopted;

G. There are no economically feasible alternative services available except from North Fork;

H. There will be no additional cost levied on other property within Elk Creek as a consequence of the exclusion; and

I. Elk Creek currently has no outstanding bonded indebtedness for which the Property is liable.

WHEREAS, on initial approval of this Resolution it is anticipated that letter notification of the public hearing of the Board of Directors to consider final adoption of this Resolution will be mailed to the fee owners of 100% of all the real property proposed to be excluded, as listed on the records of the County Assessor, not more than 45 days and no less than 30 days prior to such public hearing, pursuant to Section 32-1-501(1.5)(b)(I), C.R.S.; and upon final approval of this Resolution the Board will confirm and does hereby confirm such notice was provided as anticipated and required, as set forth in Exhibit C; and

WHEREAS, upon initial approval of this Resolution it is anticipated that the Board will provide notice of the public hearing to consider final adoption of this Resolution by publication in the Canyon Courier in Jefferson County, a newspaper of general circulation within Elk Creek, pursuant to Section 32-1-501(2), C.R.S.; and upon final approval of this Resolution the Board will confirm and does hereby confirm that such notice was published as anticipated and required and a copy of the notice will be and is attached hereto as Exhibit C and incorporated herein by this reference; and

WHEREAS, the exclusion of the Property was initially considered by the Board of Directors at a meeting held September 26, 2024; and

WHEREAS, no person has filed a written objection to this exclusion except as will be noted in the minutes of the public meeting and hearing at which this Resolution is considered for final approval, and any written objection will be and as of final approval of this Resolution has been duly considered by the Board; and

WHEREAS, the exclusion of the Property is deemed in the best interest of the health and safety, prosperity, security and general welfare of the Property owners and inhabitants of the Property and of Elk Creek, and for the orderly and uniform administration of Elk Creek's affairs.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Elk Creek Fire Protection District, pursuant to the provisions of Sections 32-1-501(1.5) and 32-1-501(4), C.R.S., hereby approves the exclusion of the Property from the boundaries of Elk Creek Fire Protection District; and

IT IS THEREFORE ORDERED that:

1. The Property described in Exhibit A attached hereto and incorporated herein shall be excluded from Elk Creek Fire Protection District.
2. The boundaries of Elk Creek Fire Protection District shall be altered by the exclusion of the Property.
3. Such exclusion shall be contingent upon the District Court of Jefferson County, Colorado, in which Court an Order was entered establishing this District, having entered an Order that such real property be excluded from Elk Creek Fire Protection District, and thereafter the District Court of Jefferson County, Colorado, in which Court an Order was entered establishing North Fork, immediately order the Property included within North Fork Fire Protection District, pursuant to Section 32-1-501(4)(b), C.R.S.

The foregoing Resolution and Order of Exclusion was initially adopted by a vote of ____ in favor and ____ against at a meeting of the Board of Directors of Elk Creek Fire

Protection District, duly called and held on September 26, 2024, at the hour of _____
p.m.

Elk Creek Fire Protection District

By: _____
Greg Pixley, Chair

ATTEST:

Melissa Baker, Secretary

The foregoing Resolution and Order of Exclusion was finally adopted by a vote of ___ in
favor and ___ against at a meeting of the Board of Directors of Elk Creek Fire Protection
District, duly called and held on November 21, 2024, at the hour of _____ p.m.

Elk Creek Fire Protection District

By: _____
Greg Pixley, Chairman

ATTEST:

Melissa Baker, Secretary

**EXHIBIT A TO
RESOLUTION AND ORDER OF EXCLUSION**

Description of Property to be Excluded

All real property located within the boundaries of the Elk Creek Fire Protection District.

EXHIBIT B TO
RESOLUTION AND ORDER OF EXCLUSION
North Fork Inclusion Resolution

EXHIBIT C TO
RESOLUTION AND ORDER OF EXCLUSION
Mailed and Published Notice of Exclusion Hearing, Certificate of Mailing, and
Certificate of Publication