

**ELK CREEK FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MONTHLY
MEETING** Thursday, May 28th, 2026 @ 18:00 hrs
Via Zoom and In Person

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence for Fallen Responders
4. Additions or Deletions to, and Approval of the Agenda
5. Review and Approval of March, 2026 Regular Meeting Minutes
6. Financial Matters
7. Chief Ware's Report
8. Old Business
 - a. Elk Creek FPD Social Media Policy
9. New Business
 - a. 2024 Fire Code Adoption
 - b. Website Accessibility Required by Colorado HB2101110
10. Public Comment Period
11. Adjournment

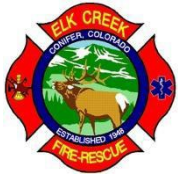
**Elk Creek Fire Protection District
General Fund Statement of Revenues, Expenditures and Changes in
Fund Balances - Budget and Actual
For the Period Ending March 31, 2026**

	<u>Annual Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenues			
Property Taxes	\$ 4,761,573.00	\$ 2,102,205.47	\$ 2,659,367.53
Specific Ownership Taxes	275,000.00	71,173.77	203,826.23
Permit Fees	-	1,002.42	(1,002.42)
Home Assessments	-	192.54	(192.54)
Interest Income	382,000.00	51,331.63	330,668.37
Donations	-	600.00	(600.00)
Lease Revenue	60,000.00	6,900.00	53,100.00
Ambulance Billing	500,000.00	85,657.47	414,342.53
Intergovernmental Revenue	96,000.00	7,787.93	88,212.07
Grant Revenue	-	270,074.09	(270,074.09)
Mitigation Revenue	200,000.00	-	200,000.00
CRRF Revenue	1,461,582.00	6,398.87	1,455,183.13
Revenue - Other	27,000.00	25.49	26,974.51
Total Revenues	<u>7,763,155.00</u>	<u>2,603,349.68</u>	<u>5,159,805.32</u>
EXPENDITURES			
Labor - Administration	638,266.00	152,318.64	485,947.36
Labor - CRRF	963,756.00	-	963,756.00
Labor - Line Staff	-	167,510.15	(167,510.15)
Labor - EMS	1,131,234.00	268,391.33	862,842.67
Labor - Fire	745,351.00	-	745,351.00
Labor - Fuels	204,580.00	44,477.43	160,102.57
Labor - Maintenance	239,532.00	50,043.14	189,488.86
Labor - Prevention	310,906.00	55,428.35	255,477.65
Labor - Training	189,504.00	40,732.63	148,771.37
Labor - Wildland	-	9,625.61	(9,625.61)
Labor - Wildland/Suppression	643,395.00	110,935.98	532,459.02
Expenses - Administration	833,711.00	220,121.57	613,589.43
Expenses - Health & Wellness	105,800.00	50,184.95	55,615.05
Expenses - CRRF	160,538.00	219.40	160,318.60
Expenses - Line Staff	-	4,865.87	(4,865.87)
Expenses - EMS	222,845.00	69,074.48	153,770.52
Expenses - Fire	144,029.00	31,976.31	112,052.69
Expenses - Fuels Crew	5,000.00	1,621.60	3,378.40
Expenses - Facilities	132,737.00	32,551.42	100,185.58
Expenses - Maintenance	261,074.00	27,068.65	234,005.35
Expenses - Prevention	51,430.00	1,478.22	49,951.78
Expenses - Training	106,333.00	16,573.59	89,759.41
Expenses - Wildland	-	78,915.56	(78,915.56)
Expenses - Wildland/Suppression	53,088.00	12,001.70	41,086.30
Expenses - Leases & Capital	782,000.00	8,086.13	773,913.87
Total EXPENDITURES	<u>7,925,109.00</u>	<u>1,454,202.71</u>	<u>6,470,906.29</u>
Net Change in Fund Balance	(161,954.00)	1,149,146.97	(1,311,100.97)
Fund Balance - Beginning	7,892,341.00	9,967,841.58	6,743,194.03
Fund Balance - Ending	<u>\$ 7,730,387.00</u>	<u>\$ 11,116,988.55</u>	<u>\$ 5,432,093.06</u>

- INEXPLICABLY, OUR DISTRICT ADMINISTRATOR FAILED TO INCLUDE THIS STATEMENT IN THE BOARD PACKET THUS I HAD TO SUBMIT A CORA REQUEST IN ORDER TO OBTAIN FOR INCLUSION HERE -

RECORD OF MINUTES
Elk Creek Fire Protection District
Regular Board Meeting
April 23, 2026 (In Person and Via Zoom)

1. Call to Order
President Devaney called the regular monthly meeting of the Board of Directors of the Elk Creek Fire Protection District (ECFPD) to order at 6:07PM on Thursday, April 23rd. The meeting was held in person and via Zoom pursuant to statutory notice. All board members were in attendance in person.
2. Pledge of Allegiance – recited during quarterly Pension meeting held before this meeting
3. Moment of Silence for Fallen Responders – during quarterly Pension meeting
4. Agenda - All board members reviewed the agenda
 - a. Treasurer Woods motions. VP Leo 2nds. All accept agenda as presented.
5. Review and Approval of March 2026 Meeting Minutes - Secretary Noonan motions, VP Leo 2nds. All vote in favor.
6. Financial Report
 - a. Treasurer Woods presents the financial report for revenue and expenditures through March 2026.
 - b. Treasurer Woods motions to approve March 2026 financials. Leo 2nds. All vote in favor.
 - c. CLA to present budget vs actual report in July 2026 meeting. Going forward budget vs actual reports to be presented by CLA quarterly.
7. Chief Ware’s Monthly Status Report - Chief Ware’s report on activity, calls, and personnel was presented. A copy of the report is on file with the District office.
8. Old Business
 - a. Update on CBA Negotiations – Secretary Noonan provided an update
9. New Business
10. Public Comment Period – two district residents commented
11. Adjournment
 - a. President Devaney motions to adjourn board meeting.
 - b. Meeting adjourned at 6:50PM.



Fire Department Monthly Status Report

May 28, 2026

April was a productive and yet another transitional month for the Elk Creek Fire Protection District as we continued to implement key administrative and organizational changes. Some significant promotions this month are:

- Module and Fuels Officer Jayson Papenfus to Wildland Captain.
- Training Captain Jesse Winefeldt to Fire and EMS Captain

These appointments represent the further reorganization of Elk Creek to ensure command and control of all operations and further integration of both divisions moving forward. All the recent promotions can be found on the updated organizational chart on the website.

As directed by the board, the Reserve study has commenced with Charles Taylor as the vendor. Site visits were completed and we are waiting for the rough draft. The reserve study is a long-range financial planning tool that evaluates the physical condition and replacement costs of a special district's assets.

Jacob Ware
Fire Chief

OPERATIONS (April)

- Volunteer firefighters had 246 hours of staffing at Station 1.
- Average Response Time 8:35 Seconds

April - Emergency Incidents

1. Fire	1
2. Emergency Medical Services (EMS) & Rescue	29
3. Hazardous Situation (No Fire)	5
3. Public Service	5
4. No Emergency	10
6. Special Incident	1
	51

April- Mutual Aid Received by Elk Creek

Elk Creek received mutual aid 1 time

April - Mutual Aid Elk Creek Provided to Other Agencies

Elk Creek provided mutual aid 2 times

April - Ambulance Transports- 38

Operational Updates

Wildland

- Two engine assignments were successfully completed in Virginia on the George Washington National Forest
 - 2 engine boss trainees completed their task books and are now able to operate on their own
 - With the lower fire danger after all the rain we have an engine in South Carolina to support incidents in the Southeast Region
- Brought on all seasonals for the Module and successfully completed the critical 80-hour training. Residential chipping is going to start around June 1.
- Continue to onboard the new wildfire mitigation specialist for home assessments.

Fire and EMS

- Academy
 - Outreach for volunteers was successful,
 - Interviews were completed with all applicants; Elk Creek will have nine new recruits moving forward in the hiring process

- We have finalized the academy schedule for the new recruits.
- Training
 - Hosted The Art of Reading Smoke class with students from Elk Creek and several other agencies.
 - 4 firefighters went to Art of Felling Timber in Oregon
 - One firefighter completed Fire Officer 1
 - All RT-130s and Pack Tests are completed (requirements every year to be a wildland firefighter)

Fire Prevention

- Firefighter Katie Moser earned her State Fire and Life Safety Educator Certification
- FF Moser presented Wildfire Education to 5th Graders at West Jefferson Elementary School with help from the Conifer Wildland Division

Fleet and Facilities

- Hose and pump testing was completed with all apparatus passing and tested as per NFPA 25, fire hose was tested to NFPA 1962, and ladders were tested to NFPA 1932.
- We continued to have issues with one of the Type 3 engines, it has been out of service with a fuel issue for 2 months.